Feedback

Your feedback is important to us! If you want to provide us with feedback on either your in-person or virtual class experience, please let us know at dance@fas.harvard.edu.
GENERAL FAQ

Accessibility

All classes are taught specifically to be inclusive of people with a range of abilities. A virtual option is provided for home access. The Dance Center’s main floor, housing Studio 1 and two all-gender restrooms, is wheelchair accessible. If you anticipate needing any other type of access to participate, whether in person or virtually, please email dance@fas.harvard.edu. We welcome a conversation with you!

Holidays

The Dance Center will observe President’s Day (Monday, February 21). Monday classes will run until April 4. All classes will continue to be held during Spring Recess (March 11-19).

Arrival time

In consideration of your safety and class disruption, we ask that you arrive on time for all in-person or virtual classes. Please do not arrive more than 7 minutes late.

Refunds

Full tuition refunds for 10-week series registrations will be issued if requested within the first week of classes (by Sunday, Jan 30, 2022). 50% tuition refunds for 10-week series registrations will be issued if requested within the second week of classes (by Sunday, Feb 6, 2022). No refunds will be issued after Sunday, Feb 6, 2022.

TAP Eligible Employees

If you have registered as a TAP-employee, your registration is not complete until you submit a TAP Form. Completed and signed TAP Forms must be emailed as a PDF to dance@fas.harvard.edu before your class begins or your registration will be cancelled and you will be refunded in full.
IN-STUDIO PARTICIPATION FAQ

Alumni & MIT Affiliates

Harvard requires weekly COVID-19 testing for all who visit campus for more than seven days. To include those of you who elect to attend class in person within this requirement, you will be assigned a Harvard ID number (if you do not already have one) and self-administered test kits will be available to you at the studio. Additional instructions will be provided to you post-registration.

Face Mask Policy & Support

Harvard Dance Center will continue to require masks indoors regardless of vaccination status, in alignment with Harvard University’s policy. All Harvard students, staff and faculty are required to be vaccinated, with limited exemptions for health or religious reasons.

You are encouraged to bring extra face masks for class since damp face masks from sweat can make it harder to breathe and are less effective. The Dance Center has disposable face masks on-hand if needed.

Water Bottles & Food

Please bring your own filled water bottle(s). There are two working water fountains at the Dance Center. Food and drink other than water are not allowed in the studios or dressing rooms.

Restrooms & Dressing Rooms

There are two private, all-gender, wheelchair accessible restrooms on the first floor of the Dance Center. Dressing rooms that include lockers and bathroom stalls are on the second floor. Please pay attention to signage in the dressing rooms indicating reduced max capacity.

Hand Sanitizer

Hand sanitation dispensers are placed at the entrance of each studio.
Reducing Hallway & Stairwell Density

Please pay attention to signage at the Dance Center indicating specific traffic flow for reduction of hallway and stairwell density. Also, in order to reduce density in the hallway and tight common spaces this semester, we ask that you please do not arrive more than 10 minutes early to class and that you do not linger afterwards. We hope that in the future, we can resume welcoming our community to spend more time at the Dance Center outside of class time. Thank you for understanding and helping us get through this transitional time to keep our community safe!

Emergency Measures & Ice for Injury

- In the event of an emergency, call Harvard University Police (HUPD): (617) 495-1212.
- Security personnel are present from 6pm-Midnight.
- Blue emergency buttons are installed throughout the Dance Center, in both studios, dressing rooms, and the Green Room. Hitting these buttons will result in a silent alarm to the Harvard University police, indicating the precise location of the incident.
- In case of injury, ice is available in the downstairs Green Room. Bags for ice are stored under the sink.

If you have any questions at all about safety or security, please do not hesitate to let any of the Dance staff know.

VIRTUAL PARTICIPATION FAQ

Digital Platforms for Virtual Only and Combination In-Person/Virtual Participation

We will be using ZOOM for all virtual classes. GOOGLE CLASSROOMS will be used as our virtual studio - a digital hub for each class. This is where each week’s Zoom link will be posted. Post-class recordings will not be offered this year due to the Harvard community returning to campus. The Google Classrooms are secure, passcode protected spaces for you to connect with your class.

A Google email is preferred for accessing Google Classrooms; please let the Dance Center staff know if you need assistance accessing this platform.

**On Monday, January 24, we will email an invite to your Google Classroom, which contains a link and a specific class code for secure access. Each class has its own code. Visit your Google Classroom to access your weekly Zoom link.**
Dance Space

Please go at your own pace and be mindful of your physical surroundings. Classes are designed to be adapted for safe movement in small spaces, our teachers can provide you with additional ways to modify the movement to safely accommodate your specific environment - just ask!

Audio Protocols

All participants will have audio turned off upon entry into the class, though you may turn on your sound if you need to speak or ask a question.

For the best audio quality, click on Advanced at the bottom of your Audio tab in Zoom Settings:

- Select “Show in-meeting option to “Enable Original Sound”.
- Select “Disable echo cancellation”.
- Select “High fidelity music mode”.
- Uncheck “Use stereo audio”.

(See visual on next page for reference)

Connectivity - Best Practices

We recommend always using the most up-to-date version of Zoom for the best experience. (Version 5.7.5 released August 12, 2021) Fully charge the battery on your device or insure it is plugged into a power source during class. Where possible, directly connect your computer to your modem/router with a cable. This affords a more reliable internet source than WiFi connectivity. Close and quit additional programs or apps to improve bandwidth of your device.
Dropping In to Zoom

Students will be able to drop in to a class without registering for the whole 10-week series starting the 3rd week of classes, Monday, February 7, 2022. You must sign up for a drop-in class by 3pm on the day of the class to receive the Zoom link. Refunds are not offered for drop-in classes but you may be able to apply an unused drop-in payment towards another class.

Technical Assistance

Each class is accompanied by a Harvard Dance Center Non-Credit Class Host. If you are experiencing technical issues at the start of or at any point during the class, you may send a message through the zoom chat function to the Class Host.

Interacting with the Teacher

The teacher will see you and track your participation if your video is turned on. Please note that the teacher is not able to access the chat during class. If you need to ask a question, you may turn on your sound to ask it.

Zoom Contingencies

If Zoom crashes during a meeting, best practice is simply to restart/re-enter the session. If we have an unwelcome visitor, we will remove the single video and continue with class. If an incident occurs with more than one offending video, we stop and close the meeting immediately, and note as such in your Google Classroom. Please do not attempt to engage this person’s behavior/comments - there is strength in continuing our focus and not feeding them with attention.

More Questions? Reach us at dance@fas.harvard.edu anytime.